

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE
AUTHORITY, HELD ON THE 4TH DAY OF NOVEMBER 2013, 7:00 P.M., BOARD ROOM,
MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:**

PRESENT:	William Brown	-Chair
	Christopher Tuck	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	Annette Perkins	-Member
	Matthew Gabriele	-Member
	Gary Creed	-Member
	Robert C. Fronk	-PSA Director
	Karri Cridlin	-Secretary to PSA Board
	Craig Meadows	-County Administrator
	Marty McMahon	-County Attorney
	Joel Donahue	-Planning Commission
ABSENT:	James Politis	-Member

CALL TO ORDER

Chair William Brown called the meeting to order and determined that a quorum was present.

PUBLIC ADDRESS SESSION

There were no comments from the public

CONSENT AGENDA

On a motion by William Brown, seconded by Matthew Gabriele, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated November 04, 2013.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		James Politis
William Brown		
Christopher Tuck		
Mary Biggs		
Matthew Gabriele		
Christopher Tuck		
Annette Perkins		

FINANCIAL REPORT

The financial report for period ending October 31, 2013, was presented for review and discussion.

DIRECTOR'S REPORT

1. Monthly Activities Report
The October report was presented for discussion
2. Warm Hearth Water Main Extension Project

The bid opening for the Warm Hearth water main extension project was held August 16, 2013 and the contract was awarded September 5, 2013 to local contractor, JC Martin for \$114,422. This project was included in the Joinder. The project time of 120 days started with issuance of the Notice to Proceed on September 17, 2013.

A preconstruction meeting was held on October 23, 2013. The contractor indicated they expect to start work in early November and finish in about 45 days.

3. NRV Regional Water Authority Wastewater Discharge Request

As part of the buy-in under the Joinder Agreement, the NRV Regional Water Authority (WA) was provided a sewer connection to discharge 24,000 gallons per day (gpd) of sludge dewatering filtrate. We met with WA staff and consultant on September 18, 2013 relative to this discharge. The WA consultant requested that the volume of discharge be increased to 40,000 gpd.

We are continuing to work with the WA consultant relative to this request.

4. PSA Water System Permit Modifications due to Joinder

Water Authority, PSA staff and Virginia Department of Health (VDH) staff met on July 18, 2013 to review modifications to the existing water system permits due to Joinder requirements. We requested VDH consider combining the numerous PSA permit into a single permit once all are connected to the Water Authority.

VDH denied our request by letter dated October 3, 2013. They are still working on revisions to the Prices Fork permit for the switchover of supply from RAAP to NRV Regional Water Authority.

5. OSHA Inspection of Elliston Wastewater Treatment Plant (WWTP)

On August 27, 2013, OSHA performed a site inspection of the Elliston WWTP. Three items were found which required a correction by October 31, 2013. Citation 1 Item 1a addressed wastewater splashing onto stairs leading to the aeration tanks that has been corrected by installation of splash guards and regular cleaning of the stairs. Citations 1 Item 1b identified issues with a wooden shed floor that has been replaced with a new shed on a concrete pad. Citation 2 Item 1 required hazardous chemical labeling of the liquid alum storage tank which has been placed.

Verification of corrections for all items was compiled and submitted to OSHA on October 11, 2013. No reply has or is expected to be made by OSHA.

6. Water Meter Plan for Joinder

Water Authority, Town of Blacksburg, Town of Christiansburg and PSA staff members held several meetings to plan and implement water metering procedures and bulk meter installations required for the Joinder. The new meter reading and billing procedures have begun. We are continuing to coordinate with the other members to identify and work through any issues that may arise. The first billing to the new PSA customers who were previously Town customers occurred in October 2013.

The required bulk meters have been ordered, but have not yet been installed. The existing 85 residential water meters in the Belview water system that were transferred from Blacksburg had to be replaced as they proved to be incapable with PSA meter reading equipment.

AUTHORITY MEMBERS' REPORT

Member Gabriele- No Report

Member Politis- Absent

Member Perkins- No Report

Member Brown- No Report

Member Tuck - No Report

Member Biggs- No Report

Member Creed- No Report

INTO CLOSED MEETING

(IN 7:20 PM)

On a motion by Annette Perkins, seconded by Matthew Gabriele, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enter into Closed Meeting for the discussion of the following:

Section 2.2-3711 (1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Personnel

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
William Brown		James Politis
Mary Biggs		
Gary Creed		
Christopher Tuck		
Matthew Gabriele		
Annette Perkins		

OUT OF CLOSED MEETING

(OUT 7:38 PM)

On a motion by Matthew Gabriele, seconded by Christopher Tuck, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
William Brown		James Politis
Mary Biggs		
Christopher Tuck		
Gary Creed		
Matthew Gabriele		
Annette Perkins		

CERTIFICATION OF CLOSED MEETING

WHEREAS, The Montgomery County Public Service Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia Law

NOW, THEREFORE, BE IT RESOLVED, That the Montgomery County Public Service Authority hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

ADJOURNMENT

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for December 2, 2013.